

SOFITEL PHILIPPINE PLAZA MANILA

CCP COMPLEX, ROXAS BLVD.  
PASAY CITY, PHILIPPINES  
TEL: +63 (2) 551 5555  
WWW.SOFITELMANILA.COM

" WE ARE EXPECTING YOU"

## 13<sup>th</sup> Congress of the Asia Pacific Initiative on Reproduction (ASPIRE 2024)

May 23 - 26, 2020, Philippine International Convention Center, Manila

### ROOM RESERVATIONS REQUEST FORM

To help us offer you the best possible service, kindly complete the form and email to Ms. Jo Albea at email address [Jo-charmaine.albea@sofitel.com](mailto:Jo-charmaine.albea@sofitel.com) and [H6308@sofitel.com](mailto:H6308@sofitel.com) or fax at number +63 (2) 832 6932 prior to **Monday, April 15, 2024**

First Name	
Last Name	
Le Club card number/ Membership Type	
Date of birth (DD/MM/YY)	
E-mail Address	
Contact Number	
Passport No./ Expiry Date (Please present upon check-in)	
Country/Mailing Address/ Postal Code	

#### Personal details of Guest sharing in the room:

First Name	
Last Name	
Date of birth (DD/MM/YY)	
E-mail Address	

#### 2. Please specify the room type:

	Room Type	Dates of Stay	Room Rate (Per Room Per Night)
<input type="checkbox"/>	Superior Room – Single		Php 8,800.00 nett
<input type="checkbox"/>	Superior Room – Double		Php 9,800.00 nett
<input type="checkbox"/>	Luxury Room – Single		Php 9,800.00 nett
<input type="checkbox"/>	Luxury Room – Double		Php 10,800.00 nett
<input type="checkbox"/>	Luxury Club – Single		Php 14,500.00 nett
<input type="checkbox"/>	Luxury Club – Double		Php 16,500.00 nett
<input type="checkbox"/>	Sofitel Suite – Single		Php 18,500.00 nett
<input type="checkbox"/>	Sofitel Suite – Double		Php 19,500.00 nett

- Room rate inclusive of Buffet Breakfast at the Spiral and wifi in the guest room
- Room rate is inclusive of 10% service charge, 12% VAT and 0.825 local city Tax mandated by the government
- Special room rates are **subject to room type availability at time of booking.**

#### 3. Flight Details:

	Flight No./Terminal No.	Time
Arrival Date :		
Departure Date:		

#### 4. We can arrange your airport pick up - Net price

<input type="checkbox"/>	Airport Transfer	<input type="checkbox"/>	Airport Drop-Off
<input type="checkbox"/>	BMW Series 7 PHP6,900	<input type="checkbox"/>	BMW Series 7 PHP6,900
<input type="checkbox"/>	Toyota Camry PHP 2,900	<input type="checkbox"/>	Toyota Camry PHP 2,900
<input type="checkbox"/>	Toyota Grandia PHP 3,900	<input type="checkbox"/>	Toyota Grandia PHP3.900
<input type="checkbox"/>	Toyota Alphard HP 4,900	<input type="checkbox"/>	Toyota Alphard PHP 4,900
<input type="checkbox"/>	Toyota Altis PHP 1,900	<input type="checkbox"/>	Toyota Altis PHP 1,900

#### 5. Room preference subject to availability at check in:

<input type="checkbox"/>	Smoking Room	<input type="checkbox"/>	Two Separate Single Beds
<input type="checkbox"/>	Non Smoking Room	<input type="checkbox"/>	King Size Bed

#### 6. Guarantee Details to be used to secure the reservation:

Credit Card Type	
Credit Card No. (16Digits)	
Expiry Date	
Cardholder's Name	
Cardholder's Signature	

Cancellation should be received on or before **15<sup>th</sup> of April 2024.**

All confirmed reservations as of **15<sup>th</sup> of April 2024** will be charged 100% of the total room rate and booking is no longer cancellable. In case of non-arrival full stay rate will be charged.

#### 7. Check-in/Check-out (Local Time):

The Hotel's check in time is 3:00pm and check out time is 12:00 noon. Additional charges may apply to early check-in and late check-out and are subject to availability. Check-out from 6:00pm will incur a full night charge at the room rate quoted.

#### 8. Deposit:

Front Desk will request upon check-in an additional deposit of PHP 5,000 per day to cover incidental charges to be refunded accordingly at check-out time.

Thank you for completing our Guest Profile.

We wish you an enjoyable journey and look forward to welcoming you at the Sofitel Philippine Plaza Manila!